



# **TENDER DOCUMENTS**

**Procurement of MISC GROCERY/IMPORTED ITEMS (2026 TD-39)**

**IC/PD/ FY 2026 TD-39**

**ISLAMABAD CLUB, MAIN MUREE ROAD, ISLAMABAD**



## **TENDER NOTICE**

### **Supply of MISC GROCERY/IMPORTED ITEMS (2026 TD-39)**

Electronic bids are invited from Government / FBR Registered firms (active taxpayers) for the

### **Supply of MISC GROCERY/IMPORTED ITEMS (2026 TD-39)**

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1. on FOR Basis.
2. Bidding documents containing detailed terms & condition for submission of bids, method of procurement (Single Stage Single Envelopes), eligibility & evaluation criteria etc. are available for registered bidders on EPADS.
3. **Tender Documents** can be downloaded from **IC/EPADS** websites and Bids will be submitted as per requirements mentioned in the tender documents. Bid will be submitted through EPADS and bidders will submit their original CDR of Rs. 300,000/- of quoted amount in the favour of Islamabad Club.
4. Detail of bids and submission of tender is provided below: -

Sr.	Description	Bank Account Details	Tender Fee	<u>Tender Submission</u>	<u>Tender Opening</u>
a.	<b>Supply of MISC GROCERY/IMPORTED ITEMS (2026 TD-39)</b>	Islamabad Club Ntn-6470486-8 Faysal Bank, Tendering and Contracts, A/C # PK81FAYS0001132031116145	5,000	1230 Hrs Date 20/01/2026	0100 Hrs 20/01/2026
<b>Note: -</b> <ul style="list-style-type: none"> <li>Tender fee in shape of Bank Slip / PO will be acceptable.</li> <li>Offer will not be entertained without payment of tender fee.</li> </ul>					

**Procurement Department**  
(ISLAMABAD CLUB)

Add: asad.ijaz@Islamabadclub.org.pk, taimoor.khurram@Islamabadclub.org.pk

Phone: 051-9046000, Ext: 301,176

## **Compliance – Check List**

Offer must be quoted and arranged in accordance with below mentioned sequence.

Non- compliance & non-provision of following documents may lead to disqualification.

Sr.	Required Particulars	Documents Attached	
		Yes / No	Page #
1.	Tender Fee Original Receipt (Rs 5,000/-)		
2.	NTN & GST Registration , Must be ATL		
3.	All Annexures & Special Conditions Compliance Note: All annexures must be as per given format.		
4.	Original bid security Rs. 300,000/- of Quoted amount		
5.	Complete Tender Document duly signed and stamped each page		
6.	Non-Blacklisting Certificate (Judicial Paper)		
7.	Firm's Complete details (address, contacts & email)		

## **Tender Documents**

1. ISLAMABAD CLUB desires to procure item(s) / Store(s) on FOR Basis as per **Annexure-A**. Interested bidders are requested to upload their bids on EPADS Office under “**Single Stage Single Envelopes**”, procedure latest by or before due date mentioned in the advertisement.
2. **Conditions Governing Contracts.** The contract made as result of this tender document will be in accordance with the draft contract published on ISLAMABAD CLUB website and other special conditions (Mentioned in this document) that may be added to given contract for the supply of **Supply of MISC GROCERY/ IMPORTED ITEMS (2026 TD-39)**
3. **Participating of Tender.** The offer is to be submitted as under: -
  - a. The bid should contain Annexure-A, Annexure B duly filled in (supported with relevant details).
4. **Validity of Offer.** The validity period of quotations must be indicated and should be **90 days** from the date of opening of financial offer.
5. **Withdrawal of offer** If the firm withdraws its offer within validity period the competent authority may place such firm under embargo for a period, which may be extended up to one year. Moreover, the bid security of the firm will be confiscated.
6. **Documents.** Following information / copy of documents must be provided / attached with offer:-
  - a. Registration with SECP/Registrar of Firms.
  - b. NTN/GST number be mentioned on the offer and copy of registration certificate issued by sales tax department, attached.
  - c. Annexes A, B & C and special conditions must be signed and stamped. Attach only relevant documents.
  - d. Complete all Annexes as per given format. Do not use your format or letter head. Offer may be rejected if given format is not followed.
  - e. Must be registered on Active Tax Payer List of FBR
7. **Disqualification.** Offers are liable to be rejected if:-
  - a. Validity of offer is not quoted as required in tender documents.
  - b. Any deviation from the general/ special instruction.
  - c. Offers are found conditional or incomplete in any respect.
  - d. Multiple rates/items are quoted against one item.
  - e. Offer is received after fixed date and time on EPADS.
  - f. Offers (financial/technical) containing non-signed & stamped unauthenticated amendments/ corrections/overwriting.

- g. If the offer is found to be based on cartel action in connivance with other sources/participants of the tender.

8. **Bid Security** Financial offer must be accompanied with a bid security (CDR/Pay order/Bank draft) in agreement of faithful compliance of the conditions of Contract. This amount will be **Rs. 300,000/-**. The bid security amount submitted by the successful bidder will however be refunded on effective termination of Contract. The bid security will be forfeited in case of default by the bidder from his commitments made through his offer. Submission of bid security is mandatory; otherwise your offer will be rejected. Bid security will be used as performance guarantee, till the maturity of contract.

9. **Return of Bid Security**

- a. Bid security to the unsuccessful bidders will be returned on finalization of the lowest evaluated bidder.
- b. Bid security of the successful bidder/bidders will be returned as mentioned in clause 8 above.

10. **Terms of Payment**

**In FOR cases**

- a. Payment shall be made with in **25-30 days** of satisfactory delivery & acceptance of supply.
- b. No Advance payment shall be made.
- c. Deductions may apply for non-conforming items or short deliveries.

11. **Taxes/ Duties/ Custom clearance** All taxes /duties fee as applicable under government laws in Pakistan as well as country of supplier shall be on seller.

12. **Freight charges /Misc charges:** All charges such as packing, forwarding, local freight, loading and unloading, installation and commissioning, custom clearance, orientations, on job training or any other will be part of quoted price. Delivery till ISLAMABAD CLUB will be seller's responsibility and all associated costs will be part of quotation as well.

13. **Delivery Period.** Store will be delivered as and when required by the procuring agency from contract signing date. Deliveries must be accompanied with delivery challans duly signed by supplier and authorized personnel. (weekly or on call IC management's decision)

14. **Scope of Delivery:** The bidder shall supply must be good quality neat & clean, as per quantities and types specified in Scope of Work in tender documents and contracts.  
Supply must meet halal food safety standards.  
  
All supplied meat must be:
  - Delivered before noon of supply date.
15. **Force Majeure.** If non-compliance with the period of delivery or services can be proved to be due to Force Majeure, such as but not limited to mobilization, war, riot, strike, lockout, pandemics/epidemics or the occurrence of unforeseen events, the period shall be reasonably extended.
16. **Subletting** Suppliers are not allowed to sublet wholly or part of the contract to any other firm /company. Firm found in breach of the clause will be dealt with as per purchaser's right and discretion.
17. **Arbitration.** Will be as under: -  
 "All Claims, disputes, controversies, differences arising out of or in connection with this contract, including any question regarding its existence, validity, interpretation performance, breach or termination, shall be referred to and shall finally be solved by binding arbitration. An arbitration committee shall be constituted comprising Secretary Islamabad Club and two arbitrations to be nominated on mutual agreement by each party. The venue of the Arbitration shall be the place of issuance of this contract or as Secretary Islamabad Club may determine. In case of any difference, decision of the Administrator Islamabad Club shall be final and binding on both parties.  
 Provided that written record of any such arbitration and its award shall be arranged properly.
18. **Redress of Grievance.** In case of dispute, case shall be reviewed by Islamabad Club Redress of grievance committee and its decision shall be final and binding on both parties.
19. **Technical Specification:**  
 The bidder shall supply must be good quality neat & clean, as per quantities and types specified in Scope of Work in tender documents and contracts
21. **Inspection /Testing of Delivery:** Inspection & testing will be carried out at Islamabad Club by the concerned inspection team as detailed by the respective department in accordance with the laid down Acceptance criteria as provided in this document, Annexures & quantities given in purchase order.

22. **Checking of deliveries at Consignee/User End.** All deliveries will be inspected/checked at Consignee's end in the presence of the supplier's representative. If for some reason, the supplier decides not to nominate his representative for such checking, an advance written notice to this effect will be given by the supplier to the consignee prior to shipment of items. In such an event the supplier will clearly undertake that decision of consignee with regard to quantities and description of consignment will be taken as final and discrepancy found will be accordingly made up by supplier.
23. **Damage to Property/ Safety Rules.** The contractor/supplier must ensure strict adherence to safety protocols throughout the execution of the work. Any damage to Islamabad Club property resulting from contractor's negligence or misconduct shall be repaired or compensated at the contractor's expense.
27. **General Instructions:** Following must be noted: -
- a. The firm should provide point to point acceptance of each clause of tender documents and special instructions attached with tender documents.
  - b. Firm will render a certificate with technical offer that firm is neither defaulter nor blacklisted by any government / semi government organization directly or indirectly. (On Judicial Paper)
  - c. Rates should be quoted on free delivery basis at Islamabad Club, Islamabad.
  - d. The stipulated delivery period should be strictly adhered to. If the seller fails to deliver the required stores, the buyer will be at liberty to cancel the contract, and /or procure the of stores from an alternate source, on the seller's "Risk & Cost/Expense". In that case, the seller will be bound to make payment to the new source through Islamabad Club. The purchaser's decision under this clause shall currency/execution/after placement if the firm is found to be involved in any dubious activity, litigation, lacking to meet contractual obligations with the purchaser or is blacklisted with any other public procurement agency. No claims / loss /damage of whatsoever nature shall be entertained and Islamabad Club's NOT be subjected to arbitration.
  - e. Islamabad Club reserves the right to cancel the contract without assigning any reason whatsoever during its decision in this regard will be final / binding on the seller.
  - f. An appropriate amount may be paid for mobilization against CDR/DD/Pay Order.

- g. Firms with previous pending/outstanding projects/business and unsatisfactory performance with Islamabad Club may not be considered for award of any further business.
- h. Most Advantageous Bidder must send their authorized representatives (with authorization letter) for signing of the contract within three days of sharing of the draft contract.
- i. For technical opening firm will send a representative who has knowledge about the quoted items otherwise representative will not be allowed to sit in tender opening.
- j. Contract will be for 1 year extendable on mutual consent on same price terms & Conditions



**Annex-A****Tender OF GROCERY/IMPORTED ITEMS 2026**

				<b>Bidder Compliance</b>	
<b>Sr.</b>	<b>Item Name</b>	<b>Unit/Packing</b>	<b>Brand</b>	<b>YES</b>	<b>NO</b>
1	ASPARAGUS GREEN	425- GRM	natco /virginia golden/china		
2	ABC SAUCE	600ML	baru		
3	AG JALAPENO PEPPER	454 GRM	american g/green farm		
4	ALMOND ESSENCE	400 ML	bush alaken		
5	ALUIMUM FOIL	37.5 sqft	diamond		
6	ANCHOVIES FISH FILLET	43 GRM	almas/green garden ben dels		
7	ARTICHOKE HEARTS	400 GRM	regia/ben dels/golden farm		
8	BABY CORN	400- GRM	green farm/ festival / china		
9	ASSORTED JELLY LOCAL	1 KG	DULCE PLUS ANY ONE BEST QUALITY		
10	BAKED BEANS	415 GRM	heinz beans uae / green farm		
11	BAKING POWDER	260 GRM	pear duff england		
12	BASIL	500 GRM	gyrna/bayara/chef choice		
13	BBQ SAUCE	510 GRM	american garden/green farm		
14	BLACK OLIVES PITTET	935 GRM	figaro /mundial/coopoliva		

15	BOUNTY IMPORTED	57 GRM	BOUNTY		
16	BLUE BERRIES	595- GRM	Mothers maid/ amrican garden usa /fruitamins		
17	BREAD IMPROVER EK-300	500- GRM	Mauri Pakistan/Pak Maya		
18	BROWN SUGAR	300 GRM	Mother Choice Pakistan / baheye		
19	Bread Crum	01 Kg PKT			
20	CAJUN SEASING	02 kg	Natural spice netherland		
21	CAPERS	100 GRM	Almas/ben-dels /Fragata		
22	CHILLI SAUCE	750 ML	Key		
23	CHOCOLATE CHIP	01KG	Imported / baheye		
24	CLING FILM	45 CM	Uae		
25	COCO POPS	500 grm	Kellogg's uk		
26	COCO POWDER	1 kg	Rosemoor pakistan		
27	COCONUT CREAM	400 ML	Suree / green farm		
28	COCONUT MILK	400 ml	Suree / green farm		
29	CORN FLAKES	500 grm	Kelloggs uk		
30	COTTAGE CHEESE	200 GRM	Jocca germany		
31	CREAM CHEESE	240- GRM	Puck denmark		
32	CREAM CHEESE	200- GRM	Puck denmark		
33	DALDA GHEE	5KG TIN	Dalda pakistan		
34	DARK BROWN CHOCOLATE	02KG	Crave		

35	DARK SOY SAUCE	295ML	Surree/lee kum kee/ green farm		
36	DIJON MUSTARD	200 GRM	Amrican garden usa		
37	DRINKING CHOCLATE	500 GRM	Cadberry uk		
38	DRY YEAST	500- GRM	Saf INSTANT france		
39	EMMENTAL CHEESE	200G	Emmential		
40	FETA CHEESE	500 GRM	Three cow/ almarai/saudia araibia		
41	FETTUCINI	500 GRM	Ragia /barmi/italia		
42	FISH CRACKER	500G	Dashi		
43	FISH SAUCE	600 ML	Delso		
44	FROSTIES CEREALS	500G	Kelloggs		
45	FRUIT & FIBRE	500 grm	`Kellogg's uk		
46	FRUIT COCKTAIL	820 GRM	Dole / delmonte/ FARM FRESH philiphine /Kolley/ Green Farms		
47	FUSILI PASTA	500 GRM	Regia Italy/Oba/Donna Chiara		
48	GELATINE POWDER	50 GRM	Rosemoor		
49	GERKIN CUCUMBER PICKLE	850 GRM	BEST QUALITY		
50	GLACE CHERRY	07KG	Tiptop		
51	GOUDA CHEESE	470G	Frico		
52	GRAIN FLOUR	01KG	Local		
53	GRAPE FRUIT JUICE	1 ltr	Safa /lacnor uae		
54	GREEN CURRY PASTE	400G	Suree		

55	GREEN OLIVES STUFF	935 GRM	Crespo / figaro/Mundial coopptiva		
56	GREEN PEPER CORN	100 grm	Golden farm/ ben Dell/Almas Spain		
57	HALOOMI CHEESE	225G	Almari		
58	HONEY	500 GRM	youngs		
59	HONEY	500- GRM	Languanese		
60	HP SAUCE	255 GRM	Hp Netherlands		
61	ICING SUGAR	300- GRM	Standard/Mehran Sugar/ bahaye		
62	JASMINE RICE	01 KG	Ambrella brand		
63	KIKO MAN SAUCE	1 LTR	Singapur		
64	KIRI CHEESE	108G	Imported		
65	LEE KUM KEE SAUCE	250ML	Lekum		
66	LIGHT SOY SAUCE	295 ML	Suree/ green farm		
67	MANGO CHUTNEY	420 GRM	Mitchels		
68	MARS CHOCOLATE IMPORTED	51 GRM	MARS		
69	MANGO ESSENCE	400 ML	Bush alaken		
70	MARSHMALLOWS	39 GRM	CANDY LAND		
71	MUSHROOM (DRY/BLACK)	one kg	China		
72	MUSHROOM (WHOLE)	380- GRM	Nircissus /Happy Harrest/Green Farm/ dew drop		
73	MUSTARD PASTE	227-GRM	american garden/green farm		
74	MUSTARD SEED	250 grm	Local		

75	ORANGE ESSENCE	28ML	Foster clarks		
76	OYSTER SAUCE	4.5 LTR	Mama sita philiphine		
77	OYSTER SAUCE	405 ml	Mama sita philiphine		
78	PAN CAKE SYRUP	710 ML	American Garden Usa / green farm		
79	PAPRIKA POWDER	500 GRM	Gyma uae saheya		
80	PAPRIKA POWDER	01 KG	Gyma		
81	PEACH IN SRYUP	820 GRM	Fastival		
82	PEANUT BUTTER	340- GRM	Crown/American garden usa /American Valley		
83	PENNA PASTA	500 GRM	Regia /barmi italy		
84	PERI PERI SAUCE	250ML	Nandos		
85	PERMISSAN CHEESE	01KG	Italiano		
86	PHILADELPHIA CHEESE	180G	Imported		
87	PINE APPLE SLICE WHOLE	822 GRM	DELMONTE philphine		
88	PINE APPLE(slice)	560 GRM	Dole/Delmonte/Farm Fresh / green farm		
89	PLAIN CEREAL	500G	Kelloggs		
90	PLUM CHUTNEY	420 GRM	Mitchels		
91	QUAKER OATS	500 GRM	Quaker uk		
92	RED CHERRY	400 GRM	Crown / italia/ ben- dels / dew drop		
93	RED CURRY PASTE	400 grm	Namjai /coke brand thailand /Fruitamins		
94	RED CURRY PASTE	400G	Suree		

95	RED HOT SAUCE	473ML	Green farm		
96	RICE FLAKES	250G	Fauji		
97	RICE STICK	400 GRM	Surree thialand		
98	ROSE WATER	800 ML	Qarshi/marhaba		
99	SOYA SAUCE	750 ML	Key/ green farm		
100	SMOKED SALMON	200 GRM	Imported		
101	SUGAR	01KG	-----		
102	SUN DRIED TOMATO	280 GRM	Aleyna Italy/Mara		
103	SWEET CHILLI SAUCE	700 GRM	Thai thailand / green farm		
104	TABASSCO SAUCE	60 ML	Mcllhenny Co.Usa/ Midellen		
105	SWEET CORN SMS	380 Tin	SMS		
106	TAHINA SAUCE	600 GRM	Al-ameera uae		
107	TEMPURA FLOUR	500G	Mr.hung		
108	TERRAGON ESTRAGON	25G	Gyma/bayara uae		
109	THAI CHILLI PASTE	500G	Pantai/ norasingh		
110	THYME	15 GRM	Gyma/Chef Choice Uae		
111	THYME	500 GRM	Gyma/bayara/chef choice		
112	TOMATO JUICE	1LTR	Lacnor uae		
113	TOMATO PASTE	800 GRM	SMS		
114	TOMATO PASTE	800 GRM	MALANG china		

115	TORTILLA FLOUR	311 GRM	Old elpaso netherland		
116	TUM YUM PASTE	400 GRM	Namjai/pantai thailand		
117	TRIDENT GUM	12 IN PACKET	MONDELEZ GLOBAL		
118	TUNA FISH	170 GRM	John West Uk /Green Farm		
119	TURKEY STRIPS	340 GRM	Midamar usa		
120	VANILLA ESSENCE	400 ML	Bush alaken		
121	WEETA BIX	215 GRM	Weeta bix uk		
122	WEETA BIX	430 grm	Weeta bix uk		
123	WHITE CHOCOLATE	01 KG	Premium		
124	WHOLE GRAIN MUSTARD	845 G	Maille		
125	WORCESTER SHIRE SAUCE	290 ML	L & P/amrican garden usa		
126	YASMEEN RICE	05KG	-----		
127	YELLOW MUSTARD PASTE	397GRM	American garden / green farm		

**Annex****Necessary to Fill Completely**

1.	Validity of Offer	Days (Should not be less than <b>90 days</b> )	
2.	Delivery period	Days (After placement of order)	



**Fill in following essential Parameters: -**

**General: -**

1.	GST Number	Enclose Copy
2.	NTN / CNIC	if exempted, provide valid exemption certificate

**Payment Terms (In continuation of Tender Document clause 12): -**

In FOR Cases	
a.	Payment shall be made after 25-30 days of satisfactory delivery & acceptance of supply.
b.	No Advance payment shall be made.
c.	Deductions may apply for non-conforming items or short deliveries.

**Firm/ Company Name:**

**Name & Contact**

**(FocalPerson) :**

### Tender OF GROCERY/IMPORTED ITEMS 2026

Sr.	Item Name	Unit/Packing	Brand	Unit Price	Gst	Unit Price with Gst
1	ASPARAGUS GREEN	425-GRM	natco /virginia golden/china			
2	ABC SAUCE	600ML	baru			
3	AG JALAPENO PEPPER	454 GRM	american g/green farm			
4	ALMOND ESSENCE	400 ML	bush alaken			
5	ALUIMUM FOIL	37.5 sqft	diamond			
6	ANCHOVIES FISH FILLET	43 GRM	almas/green garden ben dels			
7	ARTICHOKE HEARTS	400 GRM	regia/ben dels/golden farm			
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14	BLACK OLIVES PITTET	935 GRM	figaro /mundial/coopoliva			
15	BOUNTY IMPORTED	57 GRM	BOUNTY			
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22	CHILLI SAUCE	750 ML	Key			
23	CHOCOLATE CHIP	01KG	Imported / baheye			
24	CLING FILM	45 CM	Uae			
25	COCO POPS	500 grm	Kellogg's uk			

26	COCO POWDER	1 kg	Rosemoor pakistan			
27	COCONUT CREAM	400 ML	Suree / green farm			
28	COCONUT MILK	400 ml	Suree / green farm			
29	CORN FLAKES	500 gram	Kelloggs uk			
30	COTTAGE CHEESE	200 GRM	Jocca germany			
31	CREAM CHEESE	240- GRM	Puck denmark			
32	CREAM CHEESE	200- GRM	Puck denmark			
33	DALDA GHEE	5KG TIN	Dalda pakistan			
34	DARK BROWN CHOCOLATE	02KG	Crave			
35	DARK SOY SAUCE	295ML	Surree/lee kum kee/ green farm			
36	DIJON MUSTARD	200 GRM	Amrican garden usa			
37	DRINKING CHOCLATE	500 GRM	Cadberry uk			
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43	FISH SAUCE	600 ML	Delso			
44	FROSTIES CEREALS	500G	Kelloggs			
45	FRUIT & FIBRE	500 gram	`Kellogg's uk			
46	FRUIT COCKTAIL	820 GRM	Dole / delmonte/ FARM FRESH philiphine /Kolley/ Green Farms			
47	FUSILI PASTA	500 GRM	Regia Italy/Oba/Donna Chiara			
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51	GOUDA CHEESE	470G	Frico			
52	GRAIN FLOUR	01KG	Local			

53	GRAPE FRUIT JUICE	1 ltr	Safa /lacnor uae			
54	GREEN CURRY PASTE	400G	Suree			
55	GREEN OLIVES STUFF	935 GRM	Crespo / figaro/Mundial coopptiva			
56	GREEN PEPER CORN	100 grm	Golden farm/ ben Dell/Almas Spain			
57	HALOOMI CHEESE	225G	Almari			
58	HONEY	500 GRM	youngs			
59	HONEY	500-GRM	Languanese			
60	HP SAUCE	255 GRM	Hp Netherlands			
61	ICING SUGAR	300-GRM	Standard/Mehran Sugar/ bahaye			
62	JASMINE RICE	01 KG	Ambrella brand			
63	KIKO MAN SAUCE	1 LTR	Singapur			
64	KIRI CHEESE	108G	Imported			
65	LEE KUM KEE SAUCE	250ML	Lekum			
66	LIGHT SOY SAUCE	295 ML	Suree/ green farm			
67	MANGO CHUTNEY	420 GRM	Mitchels			
68	MARS CHOCOLATE IMPORTED	51 GRM	MARS			
69	MANGO ESSENCE	400 ML	Bush alaken			
70	MARSHMALLOWS	39 GRM	CANDY LAND			
71	MUSHROOM (DRY/BLACK)	one kg	China			
72	MUSHROOM (WHOLE)	380-GRM	Nircissus /Happy Harrest/Green Farm/ dew drop			
73	MUSTARD PASTE	227-GRM	american garden/green farm			
74	MUSTARD SEED	250 grm	Local			
75	ORANGE ESSENCE	28ML	Foster clarks			
76	OYSTER SAUCE	4.5 LTR	Mama sita philiphine			
77	OYSTER SAUCE	405 ml	Mama sita philiphine			
78	PAN CAKE SYRUP	710 ML	American Garden Usa / green farm			
79	PAPRIKA POWDER	500 GRM	Gyma uae saheya			

80	PAPRIKA POWDER	01 KG	Gyma			
81	PEACH IN SRYUP	820 GRM	Fastival			
82	PEANUT BUTTER	340-GRM	Crown/American garden usa /American Valley			
83	PENNA PASTA	500 GRM	Regia /barmi italy			
84	PERI PERI SAUCE	250ML	Nandos			
85	PERMISSAN CHEESE	01KG	Italiano			
86	PHILADELPHIA CHEESE	180G	Imported			
87	PINE APPLE SLICE WHOLE	822 GRM	DELMONTE philphine			
88	PINE APPLE(slice)	560 GRM	Dole/Delmonte/Farm Fresh / green farm			
89	PLAIN CEREAL	500G	Kelloggs			
90	PLUM CHUTNEY	420 GRM	Mitchels			
91	QUAKER OATS	500 GRM	Quaker uk			
92	RED CHERRY	400 GRM	Crown / italia/ ben- dels / dew drop			
93	RED CURRY PASTE	400 grm	Namjai /coke brand thailand /Fruitamins			
94	RED CURRY PASTE	400G	Suree			
95	RED HOT SAUCE	473ML	Green farm			
96	RICE FLAKES	250G	Fauji			
97	RICE STICK	400 GRM	Surree thialand			
98	ROSE WATER	800 ML	Qarshi/marhaba			
99	SOYA SAUCE	750 ML	Key/ green farm			
100	SMOKED SALMON	200 GRM	Imported			
101	SUGAR	01KG	-----			
102	SUN DRIED TOMATO	280 GRM	Aleyna Italy/Mara			
103	SWEET CHILLI SAUCE	700 GRM	Thai thailand / green farm			
104	TABASSCO SAUCE	60 ML	Mcllhenny Co.Usa/ Midellen			
105	SWEET CORN SMS	380 Tin	SMS			
106	TAHINA SAUCE	600 GRM	Al-ameera uae			
107	TEMPURA FLOUR	500G	Mr.hung			

108	TERRAGON ESTRAGON	25G	Gyma/bayara uae			
109	THAI CHILLI PASTE	500G	Pantai/ norasingh			
110	THYME	15 GRM	Gyma/Chef Choice Uae			
111	THYME	500 GRM	Gyma/bayara/chef choice			
112	TOMATO JUICE	1LTR	Lacnor uae			
113	TOMATO PASTE	800 GRM	SMS			
114	TOMATO PASTE	800 GRM	MALANG china			
115	TORTILLA FLOUR	311 GRM	Old elpaso netherland			
116	TUM YUM PASTE	400 GRM	Namjai/pantai thailand			
117	TRIDENT GUM	12 IN PACKE T	MONDELEZ GLOBAL			
118	TUNA FISH	170 GRM	John West Uk /Green Farm			
119	TURKEY STRIPS	340 GRM	Midamar usa			
120	VANILLA ESSENCE	400 ML	Bush alaken			
121	WEETA BIX	215 GRM	Weeta bix uk			
122	WEETA BIX	430 gram	Weeta bix uk			
123	WHITE CHOCOLATE	01 KG	Premium			
124	WHOLE GRAIN MUSTARD	845 G	Maille			
125	WORCESTER SHIRE SAUCE	290 ML	L & P/amrican garden usa			
126	YASMEEN RICE	05KG	-----			
127	YELLOW MUSTARD PASTE	397GR M	American garden / green farm			

Tender No \_\_\_\_\_

Name of the Firm \_\_\_\_\_

Firm Address \_\_\_\_\_

Date \_\_\_\_\_

Telephone No \_\_\_\_\_

E-Mail \_\_\_\_\_

To,

Procurement Department

Islamabad Club

Dear Sir

1. I / We hereby offer to supply to the ISLAMABAD CLUB the stores detailed in schedule to the tender inquiry or such portion thereof as you may specify in the acceptance of tender at the price offered against the said schedule and further agree that this offer will remain valid up to 90 days after opening of Financial offer and will not be withdrawn or altered in terms of rates quoted and the conditions already stated therein or on before this date. I / we shall be bound by a communication of acceptance to be dispatched within the prescribed time.
2. I / we have understood the instructions to Tenders and General Conditions Governing Contract available at ISLAMABAD CLUB website and have thoroughly examined the specifications / drawing and / or patterns quoted in the schedule here to and am/are fully aware of the nature of the stores required and my/ our offer is to supply stores strictly in accordance with the requirements.
- 3.

Yours Faithfully.

(Signature of Tenderer) Designation

Date:

Individual signing tender and / or other documents connected with a contract must be signed by principal authorized rep.

**CHECK LIST****(This checked list must be attached with your technical offer, duly filled and Signed by authorized signatory)**

Tender No \_\_\_\_\_

Date \_\_\_\_\_

1	Tender Fee	a. Tender fee ref no b. Bank c. Amount		
2	Bid Security	a. Bid Security Ref no b. Bank		
3	Form Annex A, B signed by Authorized Signatory		Yes	No
4	Offering specification of items as per tender documents		Yes	No
5	Quoted Currency as per tender documents		Yes	No
6	Accounting unit/Qty as per tender documents		Yes	No
7	Delivery Schedule as per tender documents		Yes	No
8	Certified that there is no Deviation from tender documents conditions/ there is deviation from tender documents condition as per following details.		Yes	No
9	Blacklisting certificate.		Yes	No

Note: Fill and/or mark Yes/No where required.

Signature of Firm Auth Signatory



## **INTEGRITY PACT / DISCLOSURE CLAUSE**

**(To be submitted on Company's Letterhead)**

Declaration of Fees, Commissions and Brokerage Etc. Payable by the Suppliers, Vendors, Distributors, Manufacturers, Contractor & Service Providers of Goods, Services & Works\_\_\_\_\_the Seller / Supplier / Contractor hereby declares its intention not to obtain the procurement of any Contract, right, interest, privilege or other obligation or benefit from Government of Pakistan or any administrative sub-division or agency thereof or any other entity owned or controlled by it (GOP) through any corrupt business practice.

Without limiting the generality of the forgoing the Seller / Supplier / Contractor represents and warrants that it has fully declared the brokerage, commission, fees etc., paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback whether described as consultation fee or otherwise, with the object of obtaining or including the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form from Government of Pakistan, except that which has been expressly declared pursuant hereto.

The Seller / Supplier / Contractor certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with Government of Pakistan and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

The Seller / Supplier / Contractor accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall without prejudice to any other right and remedies available to Government of Pakistan under any law, contract or other instrument, be void - able at the option of Government of Pakistan.

Notwithstanding any rights and remedies exercised by Government of Pakistan in this regard, the Seller / Supplier / Contractor agrees to indemnify Government of Pakistan for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to Government of Pakistan in any amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by the Seller / Supplier / Contractor as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever from Government of Pakistan.

# UNDERTAKING

**(To be submitted on Rs. 100 Stamp Paper)**

It is hereby stated and affirmed on oath that M/s\_\_\_\_\_ (the bidder) is not a member or Director of any other company which is participating in the present tender for \_\_\_\_\_ opened on DD-MM-YYYY, or otherwise no Director or employee of the company participating in the bidding process is directly or indirectly in any manner whatsoever involved, associated in any other company / individual business which is bidding in the present bidding process.

It is understood that the above information is correct and at any stage in future if it is found / revealed that the information herein above is not correct, IC shall cancel the bid / contract and the Earnest Money / Security Deposit shall be forfeited by IC. Furthermore, the bidder will be blacklisted for participation against any other tenders.

Tenderer's Signature\_\_\_\_\_

Name in full - \_\_\_\_\_  
Designation \_\_\_\_\_  
Address \_\_\_\_\_  
Phone / Fax # \_\_\_\_\_  
CNIC \_\_\_\_\_  
Seal \_\_\_\_\_  
Date \_\_\_\_\_

# **AGREEMENT**

This agreement is made on \_\_\_\_\_, 2026 between M/s \_\_\_\_\_(hereinafter referred to as supplier) and M/s Islamabad Club (hereinafter referred to as Buyer).

**CONTRACT FOR 01 YEAR.**

## **TERMS & CONDITIONS:**

- a) That this agreement shall be referred to as **STANDING PURCHASE ORDER** for the SUPPLY OF **MISC GROCERY/IMPORTED ITEMS (2026 TD-39)** as per the quoted.
- b) Validity of this agreement is up to \_\_\_\_\_, 2026.
- c) That the Islamabad Club reserves the right to discontinue the order or terminate the agreement at any time without assigning any reason.
- d) That the quality of supplies must be of the highest standard.
- e) That the purchaser/ concerned department reserve the right to reject the goods supplied in the event of quality being substandard.
- f) That the rejected supplies shall be replaced by the supplier within three hours from the date & time of rejection. If the purchaser still finds the replaced goods below the required standard the purchaser reserves the right to deduct the cost of the same goods purchased from the open market. The amount so deducted will be equivalent to the value over & above the contracted amount paid in the open market.
- g) That the supplier will deliver the items ordered before 11:00 am to the nominated department of the club by its management.

- h) That the supplier will fulfil the demand on **As & When (weekly or on call)** required basis. The acceptance of all deliveries is subject to the verification by the concerned department regarding quality and quantity.
- i) That the concern dept. will communicate the requirements either through fax or phone two days prior.
- j) That the mode of payment will be through cheque after deduction as per Government laws.
- k) That goods supplied/delivered shall be accompanied by invoice/delivery challan.
- l) That the Contract is Extendable to 1 One Year with Mutual Consent of both parties with same price, terms & condition
- m) All Tender Documents Terms & Condition will be integral part of the contract.

**For Islamabad Club**

\_\_\_\_\_

\_\_\_\_\_

**Witness 1**

\_\_\_\_\_

\_\_\_\_\_

**M/s** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Witness 2**

\_\_\_\_\_

\_\_\_\_\_