

Sewerage Line from Polo Marquee Kitchen to Nallah in Polo.



(E-Application Submission through EPADS)

SCM 2025/26 / TD-07

TENDER NOTICE

Islamabad Club (IC)

IC/SCM/ Sewerage Line from Polo Marquee Kitchen to Nallah in Polo.

2025/26-TD07

PROJECT BRIEF

1. Sealed bids are invited from Government / FBR Registered Firms for Construction of Sewerage Line from Polo Marquee Kitchen to Nearby Nallah in Polo.for IC on FOR Basis.
2. Bidding documents containing detailed terms & condition for submission of bids, method of procurement (Single Stage Two Envelopes), eligibility & evaluation criteria etc. are available for registered bidders on EPADS. Quotations shall be submitted as per requirement of the tender documents.

Tender Documents can be downloaded from **IC/EPADS** websites and Bids will be submitted as per requirements mentioned in the tender documents. Bids will be submitted through EPADS and bidders will submit their original CDR of 3% of quoted amount in the favor of" Islamabad Club-----". The tender documents can be downloaded from the following platforms:

2.1 Islamabad Club: [<https://islamabadclub.org.pk/>]

2.2 PPRA: [<https://www.ppra.org.pk/>]

2.3 EPADS: [<https://eprocure.gov.pk/>]

3. Submit **Rs. 5000/-** as Tender fee in favor of Islamabad Club (Faysal Bank, Tendering and Contracts, A/C #) attach bank receipt with technical offer. Offers will not be entertained without payment of processing fee.

4. Details for Submission & Opening of bids for tender are as under:-

Sr	Description	Bank Account Details	Tender Fee	Tender Submission	Tender Opening
a.	IC/SCM/ Sewerage Line from Polo Marquee Kitchen to nallah in Polo 2025/26-TD07	Faysal Bank, Tendering and Contracts, A/C # PK81FAYS0001132031116145	Rs. 5000/-	11:00 Hrs 26th September 2025.	11:30 Hrs 26th September 2025.

Supply Chain Management Office (Purchase Office)

(ISLAMABAD CLUB)

Email: taimoor.khurrram@islamabadclub.org.pk

Phone: 051-9046000, Ext: 176

Compliance – Check List

Offer must be quoted and arranged in accordance with below mentioned sequence.

Non- compliance & non-provision of following documents may lead to disqualification.

Sr.	Required Particulars	Documents Attached	
		Yes / No	Page #
1.	Tender Fee Original Receipt (Rs 5,000/-)		
2.	NTN & GST Registration , Must be ATL		
3.	All Annexures & Special Conditions Compliance Note: All annexures must be as per given format.		
4.	Original bid security 3% of quoted amount (bid price)		
5.	Complete Tender Document duly signed and stamped each page		
6.	Non-Blacklisting Certificate (Rs 100 : Judicial Paper)		
7.	Firm's Complete details (address, contacts & email) along with Power of Attorney on Company Letter Head for Contract Signing and Technical on Site Negotiations.		

ISLAMABAD CLUB

TERMS & CONDITIONS

1. ISLAMABAD CLUB desires to procure item(s) / Store(s) on FOR Basis as per **Annexure-A**. Interested bidders are requested to upload their bids on EPADS & also submit a hard copy of the same documents in manual at ISLAMABAD CLUB Purchase Office under “**Single Stage Two Envelopes**”, procedure latest by or before due date mentioned in the advertisement.
2. **Conditions Governing Contracts.** The contract made as result of this tender document will be in accordance with the draft contract published on ISLAMABAD CLUB website and other special conditions (Mentioned in this document) that may be added to given contract for the **Construction of Sewerage Line from Polo Marquee Kitchen to Nearby Nallah in Polo at Islamabad Club.**
3. **Participating of Tender.** The offer is to be submitted as under: -
 - a. The bid should contain Annexure-A, Annexure B duly filled in (supported with relevant details).
4. **Validity of Offer.** The validity period of quotations must be indicated and should be **90 days** from the date of opening of financial offer.
5. **Withdrawal of offer** if the firm withdraws its offer within validity period the competent authority may place such firm under embargo for a period, which may be extended up to one year. Moreover, the bid security of the firm will be confiscated.
6. **Documents.** Following information / copy of documents must be provided / attached with offer: -
 - a. A copy of letter showing firm's financial capability.
 - b. Registration with SECP/Registrar of Firms.
 - c. NTN/GST number be mentioned on the offer and copy of registration certificate issued by sales tax department, attached.
 - d. Annexes A, Annex B with Technical Submissions Envelop.
 - e. Annex C, Annex D must be signed and stamped. With Financial Submissions Envelop
 - f. Complete all Annexes as per given format. Do not use your format or letter head.
 - g. Offer may be rejected if given format is not followed.
 - h. Must be registered on Active Tax Payer List of FBR
 - i. Valid Pakistan Engineering Council (PEC) Registration certificate is required.
7. **Disqualification.** Offers are liable to be rejected if: -
 - a. Validity of offer is not quoted as required in tender documents.
 - b. Any deviation from the general/ special instructions.
 - c. Offers are found conditional or incomplete in any respect.

- d. Multiple rates/items are quoted against one item.
- e. Offer is received after fixed date and time on EPADS.
- f. Offers (financial/technical) containing non-signed & stamped unauthenticated amendments/ corrections/overwriting.
- g. If the offer is found to be based on cartel action in connivance with other sources/participants of the tender.
- h. If valid (PEC) Registration certificate is not provided.

8. Earnest Money / Bid Bond. Commercial Offer must be accompanied with a Bid Bond (CDR/Pay Order/Bank Draft) in agreement of faithful compliance of the conditions of Contract. This amount will be equivalent to **3%** of the total quoted value. The Bid Bond amount submitted by the successful bidder will however be refunded on effective termination of Contract. (The Bid Bond will be forfeited in case of default by the bidder from his commitments made through his offer). Submission of Bid Bond is mandatory; otherwise your offer will be rejected. Bid Bond will be used as performance guarantee till the separate performance guarantee valued at 5 % of contract will be submitted by successful firm till stores till W/G period.

9. Return of Bid Security

- a. Bid security to the unsuccessful bidders will be returned on finalization of the lowest evaluated bidder.
- b. Bid security of the successful bidder/bidders will be returned as mentioned in clause 8 above.

10. Terms of Payment

In FOR cases

- a. 100% Payment shall be made after satisfactory delivery, installation, commissioning & acceptance from the indenting department.
- b. No Advance payment shall be made.
- c. Provision of Interim payments if any stated in LOI or CA.

11. Taxes/ Duties/ Custom clearance all taxes /duties fee as applicable under government laws in Pakistan as well as country of supplier shall be on seller.

12. Freight charges /Misc. charges: All charges such as packing, forwarding, local freight, loading and unloading, installation and commissioning, custom clearance, orientations, on job training or any other will be part of quoted price. Delivery till ISLAMABAD CLUB will be seller's responsibility and all associated costs will be part of quotation/bid as well.

13. Completion Time. Contracted Items will be delivered/executed in 75 Days after issuance of LOI. Deliveries must be accompanied authorized personnel.

14. **Scope of Delivery:** The bidder shall Deliver the items and start the work after the Contract Signing as per quantities and types specified in Scope of Work in tender documents and contracts.
- Survey and levels of new proposed RCC sewerage line.
 - Excavation and back filling.
 - Network of RCC lines (Final site layout or design Drawings Required).
 - Main holes complete in all aspects.
 - Grease trap with all fitting pipes and accessories as per design drawing attached.
 - Leakage testing and commissioning of the RCC line.
 - Measurement should be taken physically by successful vendor upon completion.
 - Successful Contractor will be fully responsible for planning, designing, and executing the maintenance project, delivering a completed and operational result to Islamabad Club for a fixed price and deadline.
15. **Force Majeure.** If non-compliance with the period of delivery or services can be proved to be due to Force Majeure, such as but not limited to mobilization, war, riot, strike, lockout, pandemics/epidemics or the occurrence of unforeseen events, the period shall be reasonably extended.
16. **Subletting** Suppliers are not allowed to sublet wholly or part of the contract to any other firm /company. Firm found in breach of the clause will be dealt with as per purchaser's right and discretion.
17. **Arbitration.** Will be as under: -
- “All Claims, disputes, controversies, differences arising out of or in connection with this contract, including any question regarding its existence, validity, interpretation performance, breach or termination, shall be referred to and shall finally be solved by binding arbitration. An arbitration committee shall be constituted comprising Secretary Islamabad Club and two arbitrators to be nominated on mutual agreement by each party. The venue of the Arbitration shall be the place of issuance of this contract or as Secretary Islamabad Club may determine. In case of any difference, decision of the Administrator Islamabad Club shall be final and binding on both parties.
- Provided that written record of any such arbitration and its award shall be arranged properly.
18. **Redress of Grievance.** In case of dispute, case shall be reviewed by Islamabad Club Redress of grievance committee and its decision shall be final and binding on both parties.
19. **Survey:** Bidders may visit the site during approved working hours to verify the location and evaluate access to site (existing building/structures) or utilities if any, prior to submitting their bids. Any claims or considerations raised after submission of the financial offer shall be deemed to be included within the bidder's scope. After awarding of the contract to successful bidder, Bidder may submit the samples of items as per standards mentioned in the BOQ/technical proposal/tender documents and same may evaluated at the time of final completion about the quality and its applications.
- 20 **Inspection /Testing of Delivery** Inspection & verification will be carried out at Islamabad Club by the concerned inspection team as detailed by the respective department in

accordance with the laid down Acceptance criteria as provided in this document, Annexures & quantities given in purchase order.

21. **Checking of deliveries at Consignee/User End.** All deliveries will be inspected/checked at Consignee's end in the presence of the supplier's representative. If for some reason, the supplier decides not to nominate his representative for such checking, an advance written notice to this effect will be given by the supplier to the consignee prior to shipment of items. In such an event the supplier will clearly undertake that decision of consignee with regard to quantities and description of consignment will be taken as final and discrepancy found will be accordingly made up by Supplier.

22. **Damage to Property/ Safety Rules.** The contractor/supplier must ensure strict adherence to safety protocols throughout the execution of the work. Any damage to Islamabad Club property resulting from contractor's negligence or misconduct shall be repaired or compensated at the contractor's expense.

23. **Warranty.** NO W/G Required.

24. **General Instructions:** Following must be noted: -

The firm should provide point to point acceptance of each clause of tender documents and special instructions attached with tender documents.

- a) Firm will render a certificate with technical offer that firm is neither defaulter nor blacklisted by any government / semi government organization directly or indirectly.
(On Judicial Paper)
- b) Rates should be quoted on free delivery basis at Islamabad Club, Islamabad.
- c) The stipulated delivery period should be strictly adhered to. If the seller fails to deliver the required stores, the buyer will be at liberty to cancel the contract, and /or procure the of stores from an alternate source, on the seller's "Risk & Cost/Expense". In that case, the seller will be bound to make payment to the new source through Islamabad Club. The purchaser's decision under this clause shall currency/execution/after placement if the firm is found to be involved in any dubious activity, litigation, lacking to meet contractual obligations with the purchaser or is blacklisted with any other public procurement agency. No claims / loss /damage of whatsoever nature shall be entertained and Islamabad Club's NOT be subjected to arbitration.
- d) Islamabad Club reserves the right to cancel the contract without assigning any reason whatsoever during its decision in this regard will be final / binding on the seller.
- e) An appropriate amount may be paid for mobilization against CDR/DD/Pay Order.
- f) Firms with previous pending/outstanding projects/business and unsatisfactory performance with Islamabad Club may not be considered for award of any further business.
- g) Most Advantageous Bidder must send their authorized representatives (with authorization letter) for signing of the contract within three days of sharing of the draft contract.
- h) For technical opening firm will send a representative who has knowledge about the quoted items otherwise representative will not be allowed to sit in tender opening.
- i) Samples will be evaluated by the Technical Evaluation Committee.
- j) Stamp duty for Contract will be taken as per Section 22-A of Stamp Act 1899 Pakistan.

Annex-A**Technical Specifications**

Sr#	Description	A/U	Qty. Req	Bidder Compliance	Tech Scrutiny to be done by user	
					Accepted	Rejected
					Reason of Rejection	
1	Survey & leveling of Complete Site	Job	1			
2	Excavation in all type of soil and Backfilling, levelling, dressing & disposal of surplus Soil complete in all respect as directed by the Engineer In-charge.	Cft	34,260			
3	Providing and Laying of PCC Concrete (1:3:6) 4" thick as per specifications or as directed by the Engineer In-charge.	Sft	288			
4	Brick Masonry thickness 9 inches with using (1:4) Cement mortar for main holes etc.	Cft	1491			
5	Internal Plaster Work Main holes (internal size 2.5ftx2.5ft) with (1:4) C/S Mortar	Sft	1244			
6	Supply & Laying of RCC Pipe with collar dia 12" (1.25" wall thickness) machine finished as per specifications or as directed by the Engineer In-charge.	RFT	1248			
7	Supply and placing of concrete saddles under pipe joints, (pipe jointing) with concrete etc. complete in all respect.	Nos	210			

8	Supply of Cast Iron Main hole covers size (24"x24") 50kg weight	Nos	15			
9	Supply and fixing of 1/2" dia steel bars G-60 for M.H top slab	Kg	196			
10	Main holes Top slab Concrete (1:2:4), Thickness 4inches including shuttering work	Sft	224			
11	Supply of UPVC Pipe BS. 3505: class"B" with dia 06 inch PLASCO or equivalent as per specifications or as directed by the Engineer In-charge.	RFT	90			
12	Thrust Bore for having UPVC pipe 6" dia (03 Nos each) bore size 18" & 8" each complete in all respect including any kind of machinery, tools & labor etc.	RFT	30			
13	Construction of RCC GREASE TRAP Tank (8'x3.5'x5.5') with material including excavation, backfilling, base. Slab steel reinforcement, walls and top slabs, bedding including Concrete (1:2:4), GI steps, 6" dia C.I pipes inlet/outlet, 6" dia C.I interconnecting pipes double over, internal waterproof plaster, Cast. Iron main hole covers, benching and inlet /outlet connection, vent pipes etc. including Stainless Steel perforated bucket 18"x18"x30" complete as per drawings, specifications and/or as directed by the Engineer.	Nos.	1			

Firm Name: _____
Signature: _____
Name: _____
Designation: _____

TECHNICAL OFFER
IC/SCM/ Construction of Sewerage Line from Polo Marquee Kitchen to Nallah in Polo
2025/26-TD07

Fill in following essential Parameters: -

1. Validity of Offer: _____ Days (Should not be less than **90 days**)
2. Delivery period: _____ Days (After placement of order)
3. Country of Origin: _____
4. Warranty Period: _____

General

1. GST Number: _____ (Enclose Copy)
2. NTN / CNIC: _____ (if exempted, provide valid exemption certificate)

Payment Terms (In continuation of IT Document clause 12)

In FOR Cases
100% payment after delivery, installation / commissioning /user satisfaction certificate

Details of Foreign Principal Information with account details)

1. Name / Title: _____
2. Address: _____

OEM Name:	Firm Name:	Signature:
OEM Focal Person:	Firm Focal Person:	Official Seal:
OEM Phone Number:	Firm Phone Number:	Name & CNIC:
OEM Email Id:	Firm Email Id:	Designation:

Annex- C

FINANCIAL OFFER
IC/SCM/ Construction of Sewerage Line from Polo Marquee Kitchen to Nallah in Polo
2025/26-TD07

<u>Sewerage Line from Polo Marquee Kitchen</u>					
Bill of Quantities					
Sr.#	Description of Items	Qty.	Unit	Rate (Rs.)	Amount. In Rs.
1	Survey & leveling of Complete Site	Job	1		
2	Excavation in all type of soil and Backfilling, levelling, dressing & disposal of surplus Soil complete in all respect as directed by the Engineer In-charge.	Cft	34,260		
3	Providing and Laying of PCC Concrete (1:3:6) 4" thick as per specifications or as directed by the Engineer In-charge.	Sft	288		

4	Brick Masonry thickness 9 inches with using (1:4) Cement mortar for main holes etc.	Cft	1491		
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6	Supply & Laying of RCC Pipe with collar dia 12" (1.25" wall thickness) machine finished as per specifications or as directed by the Engineer In-charge.	RFT	1248		
7	Supply and placing of concrete saddles under pipe joints, (pipe jointing) with concrete etc. complete in all respect.	Nos	210		
8	Supply of Cast Iron Main hole covers size (24"x24") 50kg weight	Nos	15		
9	Supply and fixing of 1/2" dia steel bars G-60 for M.H top slab	Kg	196		

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11	Supply of UPVC Pipe BS. 3505: class"B" with dia 06 inch PLASCO or equivalent as per specifications or as directed by the Engineer In-charge.	RFT	90		
12	Thrust Bore for having UPVC pipe 6" dia (03 Nos each) bore size 18" & 8" each complete in all respect including any kind of machinery, tools & labor etc.	RFT	30		
13	Construction of RCC GREASE TRAP Tank (8'x3.5'x5.5') with material including excavation, backfilling, base. Slab steel reinforcement, walls and top slabs, bedding including Concrete (1:2:4), GI steps, 6" dia C.I pipes inlet/outlet, 6" dia C.I interconnecting pipes double over, internal waterproof plaster, Cast. Iron main hole covers, benching and inlet /outlet connection, vent pipes etc. including Stainless Steel perforated bucket 18"x18"x30" complete as per drawings, specifications and/or as directed by the Engineer.	Nos.	1		
	(All Tax Inclusive) Total Amount in Pak Rupees.				

Firm Name:	_____
Signature:	_____
Name:	_____
Designation:	_____

Special Instructions

Description	Bidder		Tech Scrutiny to be done by User		
	Yes	No	Accepted	Rejected	Reasons of Rejection
Operations Training Training of IC support staff					
Installation and Commissioning a. Complete installation, testing/ of the Supplies will be carried out by OEM/supplier rep at designated place at IC within 75 x days after issuance of LOI. b. Special requirements must be specified in offer by supplier. Capability to integrate with same vendor endpoints security suite, analyzer and manger to enable self-healing network and automatically quarantine/BAN the endpoints in case of malicious activities detected					
Support Services NOT REQUIRED					
Standard & Compliance Bidder must submit specification compliance in their bids. Non-compliance (if any) against the product specification and general terms & conditions of the tender may lead to the disqualification of the bidder.					
Liability of Supplier <ul style="list-style-type: none"> Firm must have done at least 3 (three) similar projects. (Bidder's must attach; work orders, Contract Agreement and satisfactory completion / performance certificates) Firm must be PEC registered. 					

Annex D

Tender No **IC/SCM/ Sewerage Line from Polo Marquee Kitchen to Nallah in Polo 2025/26-TD07**

Name of the Firm _____

Firm Address _____

Date _____

Telephone No _____

E-Mail _____

To,

Procurement Consultant

SCM Office ISLAMABAD CLUB

Dear Sir

1. I / We hereby offer to supply to the ISLAMABAD CLUB the stores detailed in schedule to the tender inquiry or such portion thereof as you may specify in the acceptance of tender at the price offered against the said schedule and further agree that this offer will remain valid up to 90 days after opening of Financial offer and will not be withdrawn or altered in terms of rates quoted and the conditions already stated therein or on before this date. I / we shall be bound by a communication of acceptance to be dispatched within the prescribed time.

2. I / we have understood the instructions to Tenders and General Conditions Governing Contract available at ISLAMABAD CLUB website and have thoroughly examined the specifications / drawing and / or patterns quoted in the schedule here to and am/are fully aware of the nature of the stores required and my/ our offer is to supply stores strictly in accordance with the requirements. Yours Faithfully.

(Signature of Tenderer) Designation

Date:

Individual signing tender and / or other documents connected with a contract must be signed by principal authorized rep.

CHECK LIST

(This checked list must be attached with your technical offer, duly filled and Signed by authorized signatory)

Tender No **IC/SCM/ Sewerage Line from Polo Marquee Kitchen to Nallah in Polo 2025/26-TD07**

Date _____

1	Tender Fee	a. Tender fee ref no b. Bank c. Amount		
2	Bid Security	a. Bid Security Ref no b. Bank		
3	Form Annex A, B ,C , (Annex D -at Company Letter Head) signed by Authorized Signatory		Yes	No
4	Offering specification of items as per tender documents (Mandatory)		Yes	No
5	Quoted Currency as per tender documents		Yes	No
6	Accounting unit/Qty as per tender documents		Yes	No
7	Delivery Schedule as per tender documents (Mandatory)		Yes	No
10	Experience Letters of 3 Similar kind of projects (Mandatory)		Yes	No
11	Certified that there is no Deviation from tender documents conditions/ there is deviation from tender documents condition as per following details.		Yes	No
12	Blacklisting Certificate.		Yes	No
13	Required OEM's or Authorized Sol Distributor Warranty Certificates,		Yes	No

Note: Fill and/or mark Yes/No where required.

Signature of Firm Authorize Signatory

UNDERTAKING

(To be submitted on Rs. 100 Stamp Paper)

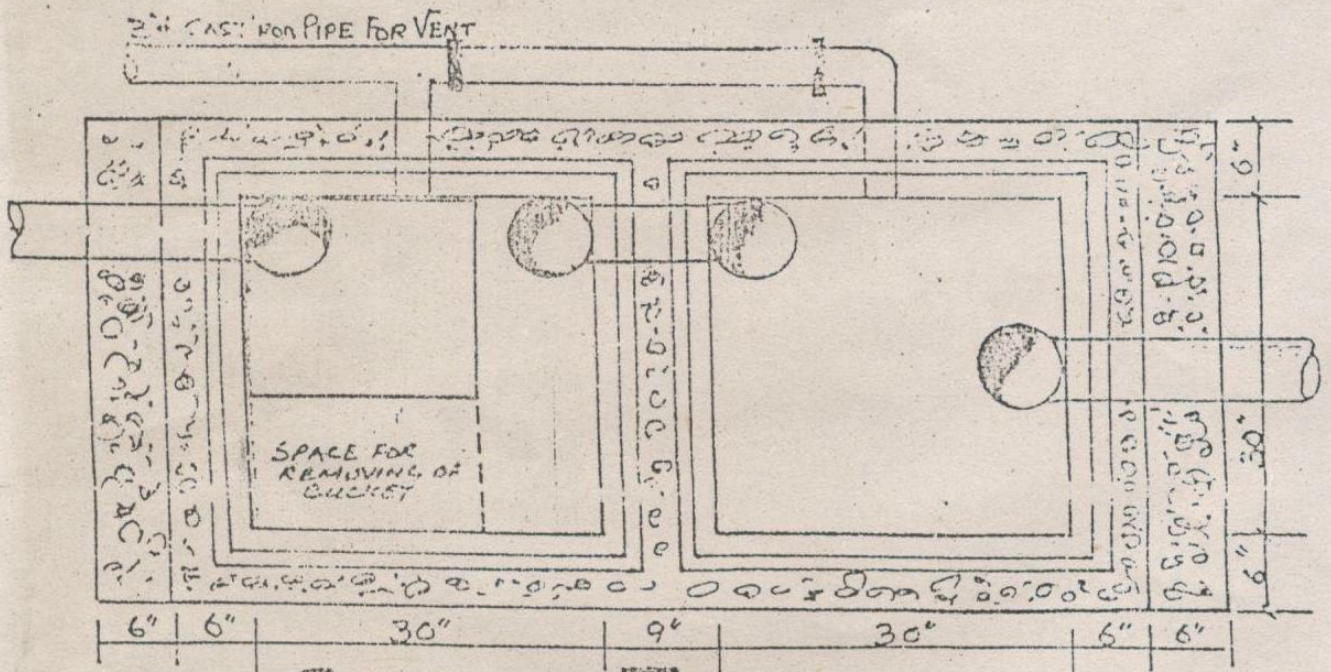
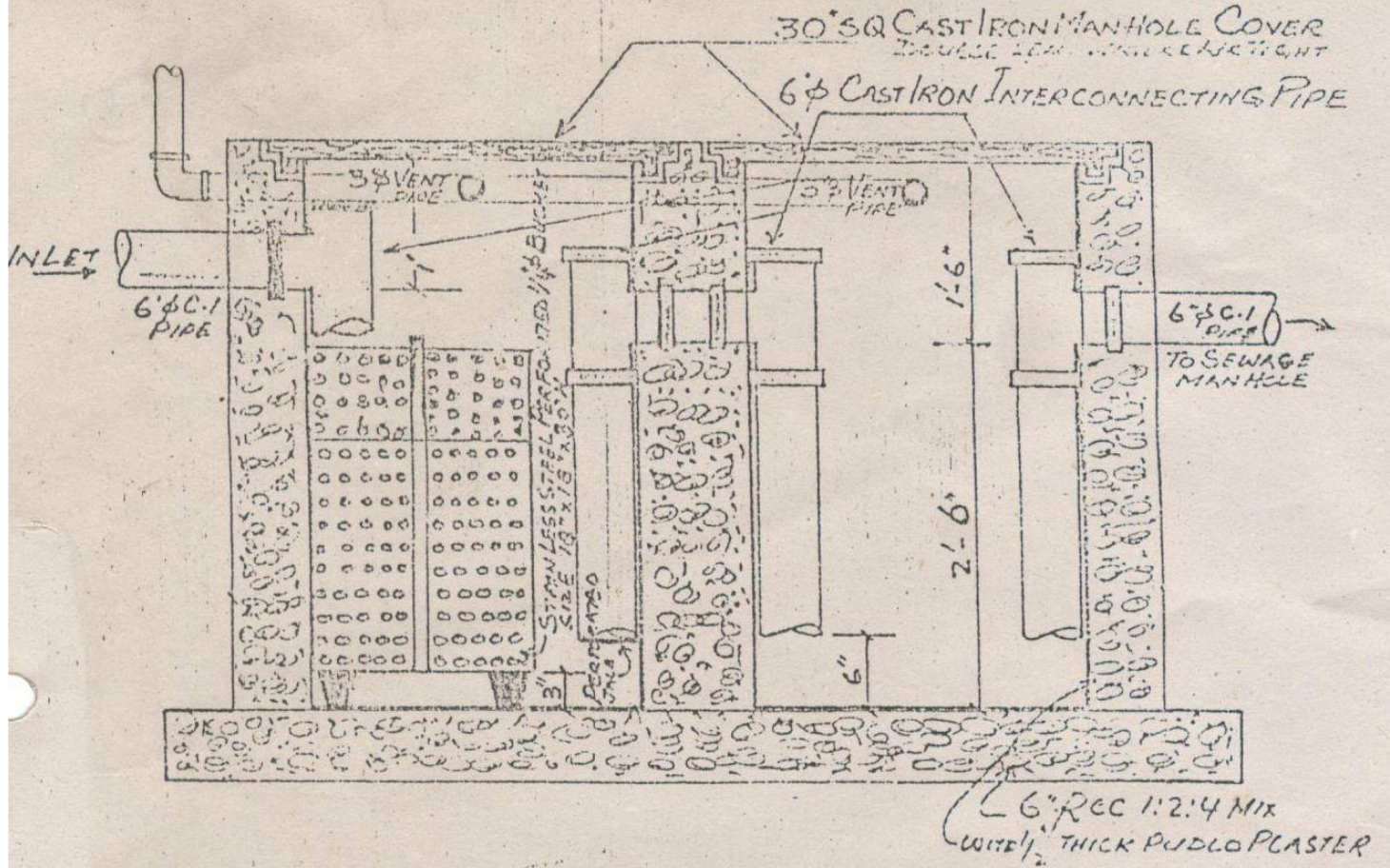
It is hereby stated and affirmed on oath that M/s_____ (the bidder) is not a member or DiAdministrator of any other company which is participating in the present tender for _____ opened on DD-MM-YYYY, or otherwise no DiAdministrator or employee of the company participating in the bidding process is directly or indirectly in any manner whatsoever involved, associated in any other company / individual business which is bidding in the present bidding process.

It is understood that the above information is correct and at any stage in future if it is found / revealed that the information herein above is not correct, IC shall cancel the bid / contract and the Earnest Money / Security Deposit shall be forfeited by IC. Furthermore, the bidder will be blacklisted for participation against any other tenders.

Tenderer's Signature_____

Name in full _____
Designation _____
Address _____
Phone / Fax # _____
CNIC _____
Seal _____
Date _____

DRAWING



GREASE TRAP